



**CONSTITUTION AND BY-LAWS  
OF  
The Boeing Employees' Alpine Society**

Preamble:

We, the members of the Boeing Employees' Alpine Society, do organize for the mutual pleasure and recreation in mountaineering.

In addition to this Constitution, further operational details and descriptions are provided in the BOEALPS Operating Procedures. As such, the articles of the Operating Procedures coincide with those of this Constitution, and are a continuation of the Constitution articles.

**CONSTITUTION**

**ARTICLE I            NAME**

Section 1        We shall be known as Boeing Employees' Alpine Society and by the acronym BOEALPS (all uppercase).

**ARTICLE II           MEMBERSHIP**

Section 1        Membership shall be open to the following without regard to race, color, religion, national origin, gender, sexual orientation, gender identity, age, physical or mental disability, or veteran status.

- a. Boeing employees and retirees.
- b. Spouse and eligible dependent children (as defined by Boeing benefit guidelines) and domestic partners (as defined by The Boeing Company) of Boeing employees and Boeing retirees.
- c. Government, customer, vendor and contract personnel stationed at or exclusively serving The Boeing Company, their spouse and dependents.
- d. Certain limitations may be imposed by the company on participation for other than company employees based on available staff, facilities and budgets.

Section 2        Annual dues shall be established by the Executive Board on a year to year basis and documented in the club's Operating Procedures available to the membership.



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**ARTICLE III            OFFICERS**

Section 1            The officers of BOEALPS shall consist of a President, Vice President, Secretary, Treasurer and Past President. The Treasurer of the club Executive Board must be an active Boeing employee. Eligible candidates for President, Vice President, and Secretary of the Executive Board may be an active Boeing employee or a retiree of The Boeing Company.

**ARTICLE IV            DUTIES OF OFFICERS**

Section 1            The President shall:

- a. Preside at all BOEALPS Executive Board meetings.
- b. Be the chairperson of the Executive Board.
- c. Call extra Board meetings, appoint committees not otherwise provided for and fill board vacancies.
- d. Perform such other duties as the office may require.
- e. Perform the duties of the Vice President in their absence.
- f. Review the monthly bank statement with the Treasurer.

Section 2            The Vice President shall:

- a. Oversee and coordinate the efforts of all major committees.
- b. Perform the duties of the President in their absence and succeed to that office in case of emergency.

Section 3            The Secretary shall:

- a. Keep minutes of all regular Executive Board meetings and any other meeting of Board members where a Board decision is being rendered.
- b. Maintain an up-to-date roster of members.
- c. Notify members of all club meetings.
- d. Maintain all required documents of the club.

Section 4            The Treasurer shall:

- a. Keep an accurate account of all financial transactions of the organization.
- b. Be responsible for all funds of the organization and receive and disburse all money subject to the will of the Executive Board.
- c. Disbursements shall be made by check or secure online payment. A checking account will be set up and no check will be honored by the bank for payment unless signed by the Treasurer or President.



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- d. Maintain accounts and render monthly financial statements of the organization at the Executive Board Meeting.
- e. Review the monthly bank statement with the President.
- f. Review the financial records with an officer or club member upon request.

Section 5      The Past President shall:

- a. Ensure the transition occurs between the previous year Executive Board and the current year Executive Board.
- b. Ensure the continuation of tasks and projects undertaken by the previous Executive Board.

Section 6      The Boeing Company provides Recreation Advisors who will provide administrative support and oversight as required to the Executive Board.

**ARTICLE V                      ELECTION OF OFFICERS**

Section 1      The offices of President, Vice President, Secretary and Treasurer shall be filled by election at a General Meeting in September.

Section 2      Nominations for officers of the organization shall be made by a three-person Nominating Committee appointed by the President at the June Executive Board meeting.

The Nominating Committee shall present a list of nominations to the BOEALPS membership to be voted upon at the aforementioned General Meeting in September.

Section 3      No person is eligible to hold office that is not a dues paying member of BOEALPS.

Section 4      No member is eligible to hold more than one elective office at a time or be retained in office more than two successive term limits. The length of a term is defined as one fiscal year.

Section 5      Only one member of a family, the active Boeing employee or Boeing retiree, at a time is eligible to hold the office of President, Vice President, Secretary or Treasurer. This applies to the appointed voting members of the Executive Board.

Section 6      All elections shall be by secret ballot, electronic tally, or a combination of both.



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Section 7 Office vacancies of the President, Vice President, Secretary, Treasurer and Past President must be filled within 60 days of vacancy either by appointment by the Executive Board or special election.

Section 8 No officer or trustee shall receive any salary or wages by reason of office.

**ARTICLE VI COMMITTEES AND BOARDS**

Section 1 There shall be an Executive Board and 4 major committees.

Section 2 Executive Board

- a. The President, Vice President, Secretary, Treasurer and Past President shall constitute the Executive Board.
- b. The Executive Board shall decide on all expenditures, promotion of activities, appointment of committees, and the general government of the organization.
- c. The Executive Board shall meet according to the schedule defined in the club's Operating Procedures.

Section 3 Committees

The BOEALPS major committees shall be the Membership, Activities, Education, and Communications Committees.

Subcommittees to the major committees may be formed at any time to carry out the various phases of the club activities.

- a. The Membership Committee shall:
  - i. Consist of a membership chair and additional members appointed by the membership chair as required to fulfill the responsibilities of the committee.
  - ii. Promote membership in the club, maintain membership records, and support enrolled members.
  - iii. Provide and maintain benefits to the membership, such as equipment, library, discounts, and others.
- b. The Activities Committee shall:
  - i. Consist of an activities chair and additional members appointed by the activities chair as required to fulfill the responsibilities of the committee.



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- ii. Plan, promote and coordinate overall club activities. These shall include regular annual club events, summer climb series, winter climb series, seminars, and others.
- c. The Education Committee shall:
  - i. Consist of an education chair, class coordinator, and head instructors for each of the club classes.
  - ii. Plan, promote, coordinate and hold the club classes annually, as well as maintain and update the content of these classes.
- d. The Communications Committee shall:
  - i. Consist of a communications chair and additional members appointed by the communications chair as required to fulfill the responsibilities of the committee.
  - ii. Maintain all means of communications used by the club, including website, newsletter, social media platforms, and others.
  - iii. Publicize, or support the promotion of, all club events, news, activities, classes, and others.

**ARTICLE VII      MEETINGS**

- Section 1      Regular meetings shall be held according to the schedule defined in the club's Operating Procedures.
- Section 2      Special meetings may be called at any time as determined by the President.
- Section 3      All Meetings will be conducted in compliance with Roberts Rules of Order.

**ARTICLE VIII      AMENDMENTS**

- Section 1      This Constitution may be amended by the submission in writing of a proposed amendment at any regular or special meeting of the organization. The proposal shall be received and acted upon at the next succeeding regular meeting of the organization at which there shall be a quorum present (present is defined as in person, or via virtual meeting method).



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- Section 2      Amendments may be acted upon at the announced meeting or by mail ballot. A two-thirds majority of the members present at the meeting or responding by mail ballot shall be required to adopt an amendment.
- Section 3      Written notice of the meeting shall be given three weeks prior to the meeting at which the amendment is voted upon.
- Section 4      All proposed amendments to this Constitution and By-Laws shall be submitted to Boeing Enterprise Recreation for clearance before a vote by the membership.



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**BY-LAWS**

**ARTICLE I            QUORUM**

Section 1        A quorum shall consist of fifteen percent (15%) of the paid membership.

**ARTICLE II           GENERAL PROVISIONS**

Section 1        Property or equipment purchased by BOEALPS with BOEALPS funds shall be considered club property and not the property of any individual member or group of members.

Section 2        The fiscal year for Boeing Employees' Alpine Society shall be from January 1 to December 31 inclusive. All budgeting and financial accounting shall be rendered on this basis.

Print Name: Brian Woebkenberg Sign Name:  Date: 1/12/2021  
BOEALPS President

Print Name: Ron Anderson Sign Name: Ron Anderson Date: 12/17/2020  
Enterprise Recreation Staff  
The Boeing Company